

July 2020 Warehouse Safety Calendar

KEEP ASSOCIATES FOCUSED DURING LAST TWO HOURS OF SHIFT

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<p><u>1</u> Question:</p> <p>Why must you never park any equipment on a dock plate?</p>	<p><u>2</u> Demonstration:</p> <p>Show me the safest place to be when operating a piece of powered equipment. Last two hours of shift</p>	<p><u>3</u> Demonstration:</p> <p>Have an employee demonstrate proper lifting techniques; ask what do you do if the product is too heavy for you to lift? Ask for help.</p>	<p><u>4</u> Question:</p> <p>Ask about foot/ankle injuries. How can they happen at your site/how can we prevent them?</p>
<p><u>5</u> Open-Ended Question:</p> <p>When power is lost in the facility and you are on equipment what should you do?</p>	<p><u>6</u> Question – Hand Injuries:</p> <p>Ask: how can you prevent a hand injury? Last two hours of shift</p>	<p><u>7</u> Running Lines:</p> <p>All body parts in the running lines of equipment. Ensure everyone completely understands the rule and the reasons why.</p>	<p><u>8</u> Use Quiz</p>	<p><u>9</u> Demonstration:</p> <p>When lifting overhead, keep elbows in not out. Remember to ask for help when needed.</p>	<p><u>10</u> Knife Safety:</p> <p>Ask an EE for a Safety Knife. Explain the difference between an authorized and un-authorized knife.</p>	<p><u>11</u> Pinch Points:</p> <p>Ask: what are two pinch points you will encounter today?</p>
<p><u>12</u> Intersections:</p> <p>Tell me three (3) things you must do at an intersection to reduce risks of incident?</p>	<p><u>13</u> Question – Hand Injuries:</p> <p>Name two ways to prevent a hand or wrist injury. Last two hours of shift</p>	<p><u>14</u> Intersections:</p> <p>Go to an aisle or intersection and talk about incidents. Ask: what needs to be done to achieve ALARP?</p>	<p><u>15</u> Use Quiz</p>	<p><u>16</u> Equipment Checks:</p> <p>Name three (3) items you must check on equipment before using daily?</p>	<p><u>17</u> Site-Specific PPE Question:</p> <p>Ask what PPE is used for a certain task – use site-specific scenarios. Last two hours of shift</p>	<p><u>18</u> Two-Bay Rule:</p> <p>Explain the two-bay rule? HMA: 40ft Rule</p>
<p><u>19</u> Question – SLAM:</p> <p>Ask what the first and second questions of SLAM are, and have an EE give three (3) examples.</p>	<p><u>20</u> Question – Fatal Risks:</p> <p>Ask what is Lockout/Tagout used for? A: The controlling of energy.</p>	<p><u>21</u> Pinch Points:</p> <p>Discuss pinch points at your meeting and ask EE's to give two (2) examples. Last two hours of shift</p>	<p><u>22</u> Question – Heat:</p> <p>what are some signs of heat stroke? A: Hot red or flushed dry skin, confusion, and disorientation. right away.</p>	<p><u>23</u> Overhead Doors:</p> <p>Talk about overhead doors injuries/hazards and how to reduce risks.</p>	<p><u>24</u> Demonstration:</p> <p>Select volunteer to demonstrate proper stretching. Ask why it's important to stretch?</p>	<p><u>25</u> Knife Safety:</p> <p>Ask an EE for a Safety Knife. Explain the difference between an authorized and un-authorized knife. Discuss cuts.</p>

<p><u>26</u> Pallets:</p> <p>Bring a pallet to the meeting and ask for three (3) hazards and how to reduce risks.</p>	<p><u>27</u> Oil Spills:</p> <p>Where are outside drains located? What and where do we keep Speedi Dry?</p>	<p><u>28</u> Open-Ended Question – Horns:</p> <p>Why do forklifts use horns when exiting trailers? What can happen if horns are not used?</p>	<p><u>29</u> Question:</p> <p>Name two (2) things that cause push-through of product in the rack.</p> <p>Last two hours of shift</p>	<p><u>30</u> Question:</p> <p>Name two (2) reasons why you wouldn't walk over forks or over a pallet-why not walk around?</p>	<p><u>31</u> Question – Racking Product:</p> <p>Ask: product in racks must be what?</p> <p>A: Must be secured/wrapped</p>	
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Pre-shift Meetings should be no longer than 2-3 minutes long and maximum two topics. Ask Open-ended questions for interaction.