

November 2019 Maintenance Safety Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1. Machine Guarding: Ensure all grinders have guards on. It is illegal to remove or alter.	2. Hand Injuries: How could you have a hand injury today? What can you do to reduce the risks?
3. Harness: Have someone don a harness to show the proper way and talk about any issues.	4. Question: What are 2 hazards the crew will deal with today and what will be done to achieve ALARP	5. Pinch Points – Fingers / Hands: Ask how this type of injury can happen.	6. Quiz	7. HR Topic – Employee Assistance Program: Remind employees that the EAP is available and free. Ensure EAP poster is posted and visible for employees to see.	8. Reporting Incidents: Ensure all employees understand report all incidents immediately	9. Pinch Points – Fingers / Hands: Someone give an example of this type of pinch point.
10. Emergency Stops: Find an e-stop and do a demonstration	11. Workplace Violence: Discuss RUN-HIDE-FIGHT. 911 can be texted in some areas.	12. Question: What is ALARP and how will you achieve it today?	13. Crosswalks: What are the hazards of them? Can you use a phone while walking? NO!	14. Forklifts: Name two body parts that can be injured if outside the running lines?	15. HR Topic – Active Listening: Ask for 3 examples of Active Listening at work.	16. Ladder Safety: Name 3 items you check on your ladder prior to use
17. Fatal Risks: Ask the group what are they and why? What do we do to reduce risks?	18. Hazcom: You have the right to know about any product SDS, EVERYTHING needs a label.	19. HR Topic: Ask employees what stresses them at work (Feeling anxious, trouble concentrating etc.) -- Take a deep breath, sleep and eat	20. Harness: Have someone don a harness to show the proper way and talk about any issues.	21. Trip Hazards: Name 3 you could encounter today.	22. Hand Injuries: How will you prevent hand injuries today?	23. Eye Protection: Name 2 tasks today where you need more protection.
24. Emergency Evacuations: Name the evacuation areas for fire/tornado.	25. Question: What must be done before leaving the job each day?	26. HR Topic: Encourage employees to donate a gift during the Holidays. TIP: Charity reduces stress.	27. Modifying Equipment: Why is it unacceptable to modify equipment? Give example.	28. Workplace Violence: How do you identify non-outside people, and who do you report it to?	29. LOTO: Maintain tools & equipment, tag out and repair equipment. Control your own energy.	30. Secondary Blocking: When working on heavy equipment, wood secondary blocks must be used.